

# Google Account and Chromebook Acceptable Use Agreement

StudentName:

Student ID:

Grade:

Chromebook ID: \_\_\_\_\_

*\*\* Page 1 only applies to 5<sup>th</sup> grade and above. Page 2 is for all East Rochester students. \*\**

**Ownership:** All Chromebooks provided by the district are property of the East Rochester Union Free School District. Chromebooks will be distributed to students in September and collected at the end of school in June. Students who have returned a signed copy of the Google Account and Chromebook Acceptable Use Agreement will be permitted to take the Chromebook home with them daily. Students can choose to leave the device at school, in a specially designated location. Students who withdraw, or leave the district must return their assigned Chromebook and any assigned accessories on or before the date that they leave.

**Term of Agreement:** This agreement is in effect for the period of time that the student is enrolled in the East Rochester School District. Chromebooks will be distributed to students in September and collected at the end of June, approximately.

**Use of Google and Chromebooks:** Educational content and resources will be delivered through Google Apps for Education via the Chromebook. Students will be called upon to create, write and produce multimedia using the device. **Students are expected to bring their Chromebook to school in working order and fully charged each day.** It is the student's responsibility to ensure that they are ready to be used on a daily basis. Students, with support of parents and guardians, are expected to manage their Chromebook in a way that minimizes the likelihood of damage, loss and theft. All use of the Google and Chromebooks must be consistent with district policies. Students must treat the device with care and never leave it in a location that is not secure.

**Accidental Damage:** Accidental damage includes fire, liquid spills, drops or other unintentional events. In the event of an accident, a written letter signed by a parent must be submitted to the school office with an explanation of the event. The student will be supplied a spare Chromebook while the damaged Chromebook is repaired or replaced. **\$25 deductible will be collected to cover the cost of the repair.**

**Loss or theft or not returned:** Parents or guardians are responsible for the full replacement cost of the Chromebook in regard to a theft or loss or not being returned to the district. **The full replacement cost is \$263. Lost accessories replacement cost is \$25.**

**Dishonest, fraudulent, intentional, negligent (not locked/stored securely) or criminal acts:** Parents or Guardians are responsible for the full replacement cost of the device. **The full replacement cost is \$263.**

## Google Account and Chromebook Acceptable Use Agreement

An East Rochester Union Free School District Google Student account has been provided to your son or daughter as a powerful and innovative digital tool to collaborate, organize student time, and share student school work with classmates and teachers

### **Students: please read and agree to the following statement:**

I understand use of the school's email is viewed as a privilege and as such may be used for educational and research purposes only. I realize misuse may result in the school taking action and in loss of email privileges.

I will not:

- Send electronic mail *inappropriate* for educational purposes
- Reveal personal information about myself or another person
- Harass or bully other users
- Use *inappropriate* language
- Participate in illegal activity
- Engage in activity which may pose a risk to anyone
- Violate school or district policy
- Use email for commercial, political or advertising purposes
- Allow others to use my account name or password

East Rochester Schools may have access to your account information and data. Specifically, the district may:

- View statistics regarding your account, such as information concerning your last login or data storage usage;
- Change your account password, suspend or terminate your account access and your ability to modify your account;
- Access or retain information stored as part of your account, including your email, contacts, documents, and other information; and,
- Receive account information in order to satisfy applicable law, regulation, legal process or enforceable governmental request.

This Acceptable Use Agreement is an extension of district policy, including policy 7315 Student use of Computerized Information Resources, and does not supersede it or any other policy.

\_\_\_\_\_  
Student Print Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Print Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date