

Received Date

Standard Work Day Resolution for Employees*

Please type or print clearly
in blue or black ink

Employer Location Code
7 2 6 0 3

See Instructions for completing form on reverse side

RS 2418
(Rev.12/19)

BE IT RESOLVED, that the EAST ROCHESTER UFSD, Location code 72603, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
see attached sheet	


On this 7 day of July, 2020
Kristen Adler Date enacted: July 7, 2020
(Signature of Clerk)

I, Kristen Adler, clerk of the governing board of the ERUFSD
(Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 7 day of July, 2020 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I hereunto
 Set my hand and the seal of the
Kristen Adler
(Name of Employer)
East Rochester Union Free School District


(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form Standard Workday and Reporting Resolution for Elected and Appointed Officials (RS2417-A).

For important information and instructions – See Back Page



X. OTHER ITEMS Attachment #5

2020-2021 Standard Work Day Reporting Resolution for All Civil Service Position Titles

Reorganizational meeting 7-7-20
KHA

<u>Title</u>	<u>Standard Work Day (Hours/Day)</u>
Director of Technology Operations	8
Director of Facilities II	8
Senior Payroll Clerk	7.5
Office Account Clerk	7.5
School District Tax Collector	7.5
School District Treasurer	7.5
Personnel Clerk	7.5
Secretary to the Superintendent	7.5
Internal Claims Auditor	6
Cleaner	8
Custodian	8
Office Clerk II	7.5
Office Clerk IV	7.5
Administrative Assistant	7.5
Head Custodian	8
Grounds Equipment Operator	8
Food Service Helper	6
Maintenance Mechanic I	8
Hardware Network Installer	8

Reorganizational meeting
7-7-20 kha

Senior Network Technician	8
Audiovisual Attendant	7.5
Cook Manager	8
Cook	8
Assistant Cook	7.5
Teacher Aide	6.5
School Aide	6
Occupational Therapist	7
Bus Driver	8
Teaching Assistant	7
School Nurse	7.5
Licensed Practical Nurse	7.5

Please type or print clearly
 in blue or black ink

Employer Location Code

7 2 6 0 3

Received Date

**Standard Work Day and
 Reporting Resolution for
 Elected and Appointed Officials**

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the EAST ROCHESTER UNION FREE SCHOOL DISTRICT / 72603 hereby established the following standard work days for these titles and will

(Name of Employer) (Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Roberta Bilinski			Treasurer	7/1/20 - 6/30/21	7.5		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Kristen Adler			District Clerk	7/1/20 - 6/30/21	7.5		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Sue Gambacurta			Tax Collector	7/1/20 - 6/30/21	7.5		<input type="checkbox"/>		<input checked="" type="checkbox"/>

I, Kristen Adler, secretary/clerk of the governing board of the East Rochester UFSD, of the State of New York,
 (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 7th day of July, 2020 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the East Rochester Union Free School District on this 7th day of July, 2020,
 (Name of Employer)

Kristen Adler
 (Signature of Secretary or Clerk)

Affidavit of Posting: I, Kristen Adler being duly sworn, deposes and says that the posting of the Resolution began on 7/9/2020 and continued for at least 30 days. That the Resolution was available to the public on the:
 (Name of Secretary or Clerk) (Date)

- Employer's website at: www.erschools.org
- Official sign board at: District Office, 222 Woodbine Ave., ER NY 14445
- Main entrance Secretary or Clerk's office at: District Office, 222 Woodbine Ave., ER NY 14445

