



East Rochester Union Free School District Board of Education Meeting
June 19, 2018 District Conference Room

REGULAR BUSINESS MEETING AGENDA

7:00 P.M.

I.	<u>CALL TO ORDER</u>
II.	<u>PLEDGE TO THE FLAG</u>
III.	<u>ADOPTION OF THE AGENDA</u>
IV.	<p><u>PRESENTATIONS</u></p> <p>A. Recognition Presentation, Boys Tennis Team Section V Championship - Jeffrey Onze</p> <p>B. Presentation of the 2020-2021 Proposed Capital Improvement Project - Dr. Mark Linton, Superintendent of Schools, Asst. Superintendent for Business, Finance and Operations, Dave Green and Asst. Business Manager/District Treasurer, Staci SanSoucie</p>
V.	<p><u>COMMENTS FROM DISTRICT RESIDENTS</u></p> <p><i>Thank you for attending our Board of Education meeting and if you would like to address the Board:</i></p> <ul style="list-style-type: none"> ● <i>Prior to approaching the table, please sign up with the School District Clerk. The Board President will recognize those of you who wish to speak.</i> ● <i>We ask that you raise your hand in order to be recognized</i> ● <i>Sit at the table provided</i> ● <i>Identify yourself with your name and address</i> <p><i>We ask that individual comments be limited to three minute in order to accomplish the evening's agenda. At the three minute mark, the comment timer will raise a yellow card, you will have 1 minute to close your comments. At the four minute mark, a red card will be raised and you will need to allow the next speaker their turn to provide comments.</i></p> <p><i>Community residents are always welcome at East Rochester Board of Education meetings. This is a scheduled time for you to share your thoughts and ideas and then allow us to time to consider your important remarks for future response or action. We would like to point out that policy and legal restrictions may prevent us from engaging in public dialogue relative to student-specific or personnel issues. In the event that you have questions or concerns that are school specific, you are encouraged to contact Building Administrators directly to address your questions during the school day. If you wish to address the Board on a personnel matter or on any matter involving an individual, please do so only by means of a</i></p>



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	<i>written statement and provide it to the “District Clerk.” Of utmost importance is that we maintain a climate of mutual respect as we proceed with public comment.</i>
VI.	<u>MONROE COUNTY SCHOOL BOARD ASSOCIATION COMMITTEE MEETING REPORTS</u>
VII.	<u>SUPERINTENDENT’S REPORT</u>
VIII.	<u>CONSENT ITEMS</u>
	<ol style="list-style-type: none"> 1. Minutes <ol style="list-style-type: none"> A. May 1, 2018, Public Hearing on the Budget and Regular Business Meeting B. May 15, 2018, Annual Meeting, Budget Vote and Board Election 2. Summary Reports from the Preschool Committee on Special Education 2017 - 2018 & 2018 - 2019 3. Summary Reports from the Committee on Special Education 2017 - 2018 & 2018 - 2019 4. Financial Reports <ol style="list-style-type: none"> A. Treasurer’s Report and Extracurricular Report March 2018 B. Treasurer’s Report and Extracurricular Report April 2018 5. Contracts <ol style="list-style-type: none"> A. Contract to Purchase School Nutrition Management Services from the Gates Chili Central School District by the East Rochester School District effective, 7/1/2018 - 6/30/2019 B. 2018 - 2019 BOCES Transportation Contract 6. Textbook Disposal <ol style="list-style-type: none"> A. English Textbook, Write Source 2000, copyright 1995, 100 copies
IX.	<u>PERSONNEL REPORT</u> <ol style="list-style-type: none"> A. <u>RESIGNATIONS</u> <ol style="list-style-type: none"> 1. Teacher Assistant, effective 5/25/2018 2. 2nd grade Teacher, effective 7/01/2018 3. Teacher Assistant, effective 9/01/2018 4. 7-12 Music Teacher, effective 6/30/2018 5. Lifeguard, Swim Instructor, Lifeguard Lieutenant, effective 6/01/2018 6. 7-12 English Teacher, effective 7/01/2018 7. Teacher Assistant, effective 6/31/2018 B. <u>TERMINATIONS</u> <ol style="list-style-type: none"> 1. Careri, Michael, Cleaner, effective 5/15/2018 C. <u>APPOINTMENTS</u>



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1. Copp, David, 1.0 to .5 Technology Teacher, As Per Contract, effective 7/01/2018

D. APPOINTMENTS

Athletics

1. Athletic Supervisors, Athletic Supervisor, Football \$127/game, Single Game, \$77/event, JV/V Combined, \$102/event, Modified \$52/event, effective 2018
2. Lifeguards, \$10.40/hr., effective 2018 - 2019
3. Desk Attendants, \$10.40/hr., effective 2018 - 2019
4. Wellness Center Attendants, \$10.40/hr., effective 2018 - 2019
5. Wellness Center Supervisor, \$16.07/hr., effective 2018 - 2019

Buildings and Grounds

1. Cleaner \$11.93/hr. + .50 B-shift differential, effective 6/4/2018
2. Cleaner, \$11.93/hr. + .50 B-shift differential, effective 7/2/2018
3. Buildings and Grounds Student Helpers, \$10.40 - 11.50/hr., effective 2018 - 2019
4. Part-time Laborer, \$16.16/hr., effective 2018 - 2019
5. Part-time Laborer, \$15.55/hr., effective 2018 - 2019
6. Part-time Laborer, \$13.95/hr., effective 2018 - 2019
7. Part-time Laborer, \$10.40/hr., effective 2018 - 2019
8. Substitute Cleaners, \$12.50/hr., effective 2018 - 2019

Cafeteria Summer Work

1. Cook Manager, As Per Contract, 7/01/2018 - 8/31/2018
2. Cook, As Per Contract, 7/01/2018 - 8/31/2018
3. Food Service Workers, As Per Contract, 7/01/2018 - 8/31/2018
4. Substitute Food Service Workers, As Per Contract, 7/01/2018 - 8/31/2018

Extracurricular Assignment

1. 3rd Grade Musical Director, \$1,200/yr., C-1, effective 2017 - 2018

Fun in the Sun Camp (FITS)

1. Director FITS, \$27.50/hr., effective 6/25/2018 - 8/31/2018
2. Director/Counselor FITS, \$18.50/hr., effective 6/25/2018 - 8/31/2018
3. Counselors FITS, \$18/hr., effective 6/25/2018 - 8/31/2018
4. Substitute Counselors FITS, \$15/hr., effective 6/25/2018 - 8/31/2018

Instructional Technology

1. Student Helpers, \$10.40/hr., effective 2017 - 2018

Middle Level Math 8 Jump Program



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1. Mathematics Teacher, As Per Contract, 7/01/2018 - 8/31/2018

Student Teachers and Interns

1. with Lisa Cook in High School English, effective 9/5/2018 - 10/26/2018
2. with Jennifer Russo in Special Education and High School Social Studies, effective 9/5/2018 - 12/14/2018
3. with Melissa Sewruk and Katherine Basal, effective 9/5/02018 - 6/30/2019
4. with Melissa Sewruk and Katherine Basal, effective 9/5/02018 - 6/30/2019
5. with Melissa Sewruk and Katherine Basal, effective 9/5/02018 - 6/30/2019
6. with Kate Jacobs, effective 10/29/2018 - 12/21/2018

Summer School

1. Extended School Year Teachers, As Per Contract, 8am - 12pm, effective 7/09/2018 - 8/17/2018
2. Extended School Year Teacher Assistants, As Per Contract, 8am - 12pm, effective 7/09/2018 - 8/17/2018
3. Extended School Year Teacher Aides, As Per Contract, 8am - 12pm, effective 7/09/2018 - 8/17/2018
4. Extended School Year Substitute Aide, As Per Contract, 8am - 12pm, effective 7/09/2018 - 8/17/2018
5. Elementary Summer Learning Academy Coordinator, As Per Contact, 8am - 12pm, effective 7/9/2018 - 8/9/2018
6. Elementary Summer Learning Academy Teachers, As Per Contact, 8am - 12pm, effective 7/9/2018 - 8/9/2018
7. Elementary Summer Learning Academy Teacher Assistants, As Per Contact, 8am - 12pm, effective 7/9/2018 - 8/9/2018
8. Substitute Summer School Teachers and a coordinator, As Per Contact, 8am - 12pm, effective 7/9/2018 - 8/9/2018

Summer Work

1. Coordination of Professional Development work, As Per Contract, up to 30 days of summer work, effective 7/01/2018 - 8/31/218
2. Aligning ELA curriculum with Science, Social Studies and integrating technology, not to exceed 30 days of summer work, effective 7/01/2018 - 8/31/2018
3. Summer Work School Nurses, As Per Contract, 8am - 12pm, effective 7/09/2018 - 8/31/2018
4. Summer Work Occupational Therapist As Per Contract, 8am - 12pm, effective 7/09/2018 - 8/31/2018
5. Summer Work Social Worker, As Per Contract, 8am - 12pm, effective 7/09/2018 - 8/17/2018



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6. Summer Work Speech and Language Teacher, As Per Contract, 8am - 12pm, effective 7/09/2018 - 8/31/2018
7. Substitute Summer Work School Nurse, As Per Contract, 8am - 12pm, effective 7/09/2018 - 8/31/2018
8. Teachers for Summer Shared Decision Making Meeting, not to exceed 1 day, As Per Contract, effective 7/01/2018 - 8/31/2018
9. Teachers for Summer IST Team Meetings, not to exceed 2 days, As Per Contract, effective 7/01/2018 - 8/31/2018
10. School Psychologist for Summer IST Team Meetings, not to exceed 2 days, As Per Contract, effective 7/01/2018 - 8/31/2018
11. Counselors for Summer CSE and SE Meetings, not to exceed 20 days, As Per Contract, effective 7/01/2018 - 8/31/2018
12. Social Worker for Summer Work, not to exceed days, As Per MOA, As Per Contract, effective 7/01/2018 - 8/31/2018
13. School Psychologist for Summer Work, not to exceed 10 days, As Per MOA, As Per Contract, effective 7/01/2018 - 8/31/2018
14. Teacher for Summer IEP writing, not to exceed 3 days, As Per Contract, effective 7/01/2018 - 8/31/2018
15. Teachers Summer Pk/K Screening, not to exceed 3 days, As Per Contract, effective 7/01/2018 - 8/31/2018
16. Occupational Therapist Summer Pk/K Screening, not to exceed 3 days, As Per Contract, effective 7/01/2018 - 8/31/2018
17. Teachers Summer PK new entrants work, not to exceed 1 day, As Per Contract, effective 7/01/2018 - 8/31/2018

Teacher

1. Music Teacher, \$43,000/yr., 2-year Probationary Period 7/01/2018 - 7/01/2020, effective 7/01/2018
2. Special Education Teacher, \$49,500/yr., 3-year Probationary Period, 8/01/2018 - 8/01/2021, effective 8/01/2018

Teacher on Special Assignment (TOSA)

1. Instructional Literacy Coach PK-8, As Per Contract, effective 2018 - 2019
2. Dean of Students Elementary School, As Per Contract, effective 2018 - 2019
3. Science Facilitator, Elementary School, As Per Contract, effective 2018 - 2019

E. TENURE RECOMMENDATION - FINAL READING

1. Teacher
 - A. Vacchetto, Jessica, English Learners of Other Languages, (ELL), effective 6/29/2018



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	<p><u>F. SUBSTITUTES</u></p> <ol style="list-style-type: none"> 1. Cleaner, \$10.40/hr., effective 5/29/2018 2. Teacher, \$90/day, effective 5/21/2018 3. Teacher Aide/Assistant, \$10.40/hr., effective 5/21/2018 4. Teacher, \$90/day, effective 5/23/2018 5. Teacher, \$90/day, effective 5/23/2018 6. Teacher, \$90/day, effective 2018 7. Bus Driver, \$17.68/hr., effective 2018 - 2019
<p>X.</p>	<p><u>OLD BUSINESS</u></p>
	<p>None.</p>
<p>XI.</p>	<p><u>NEW BUSINESS</u></p>
	<p><u>A. APPROVAL OF TRANSFER OF FUNDS</u></p> <p>Background Information: It is recommended that any available unspent funds in excess of the 4% (as allowed by law) from the 2017 - 2018 school year be transferred to appropriate reserve funds once the 2017 - 2018 fiscal year accounting has been finalized. These funds will only be transferred if available and will not exceed the thresholds established by the following updated resolution.</p> <p>Recommendation: A motion for approval is recommended for the following resolution: RESOLVED, to approve the transfer, if fund balance is available, of an amount not to exceed: \$ 500,000 into the Capital Reserve - Technology \$1,700,000 into the Capital Reserve - Capital projects</p>
	<p><u>B. APPROVAL OF SCHOOL LUNCH INCREASE</u></p> <p>Background Information: Federal regulations which took effect in 2011-12 require the average paid-lunch cost in a district to rise gradually until the average price equals the free-meal reimbursement. The district is raising our lunch meal price 5 cents to continue closing this gap. The price for a lunch at both the elementary and junior/senior high schools will be \$2.55. Breakfast will continue to be offered daily. The breakfast price remains unchanged at \$1.25. Free and reduced-price breakfasts and lunches will again be available for the coming school year for families who meet eligibility criteria. Families can apply for free or reduced meals by completing the application forms to be mailed to parents in late August, as part of the school calendar. Additional copies are available from the elementary and junior/senior high school offices, or can be downloaded from the 'menus' link on the district's homepage.</p>



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	<p>Recommendation: A motion for approval is recommended for the following resolution: BE IT RESOLVED, to authorize a \$.05 increase in paid lunch price from \$2.50 to \$2.55 for the 2018 - 2019 school year.</p>
	<p><u>C. FIRST READING OF POLICY #6110 CODE OF ETHICS FOR BOARD MEMBERS AND ALL DISTRICT PERSONNEL</u> Background Information: The District receives directives on updated policies from Erie 1 BOCES policy service. The Board of Education and Superintendent review policies and update to make them more current to reflect current practices, to abide by new legislation or update for current auditing standards. Recommendation: A motion for approval is recommended for the following resolution: RESOLVED, that the East Rochester Board of Education approve the first reading of Policy #6110 Code of Ethics for Board Members and All District Personnel.</p>
	<p><u>D. FIRST READING OF POLICY #5660 MEAL CHARGING AND PROHIBITION AGAINST MEAL SHAMING</u> Background Information: The District receives directives on updated policies from Erie 1 BOCES policy service. The Board of Education and Superintendent review policies and update to make them more current to reflect current practices, to abide by new legislation or update for current auditing standards. Recommendation: A motion for approval is recommended for the following resolution: RESOLVED, that the East Rochester Board of Education approve the first reading of Policy #5660 Meal Charging and Prohibition Against Meal Shaming.</p>
	<p><u>E. FIRST READING OF THE EAST ROCHESTER UFSD CODE OF CONDUCT</u> Background Information: It is recommended to update the code of conduct every couple years as practices change. Recommendation: A motion for approval is recommended for the following resolution: RESOLVED, that the East Rochester Board of Education approve the first reading of the East Rochester Union Free School District's Code of Conduct.</p>
	<p><u>F. APPROVAL TO CLOSE EXTRACURRICULAR FUND-RAISING CLUB</u> Background Information:</p>



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	<p>The District each year recommends to close student activity fund-raising clubs when accounts have not had financial activity for a period of time. This clubs have not had any financial activity for 2 years. It is also recommended by the external auditors to close the ER Singers Club for lack of activity.</p> <p>Recommendation: A motion for approval is recommended for the following resolution: RESOLVED, to close the ER Singers club and transfer its balance of \$803.93 to the High School Student Council account per SED regulation.</p>
	<p><u>F. APPROVAL OF SPECIAL ROUTE TRANSPORTATION BIDS</u> Background Information: These transportation bids are for special situations that do not fit into the overall agreement with East Irondequoit Central School, or with cooperative agreements with other school districts. Transportation under this bid is typically related to 1-2 student special program schedules, homeless transportation or charter school schedules. Bids were advertised, five carriers were directly invited to bid, there were only 2 bids submitted by Rochester Medical Transportation and Apple Transportation.</p> <p>Recommendation: A motion for approval is recommended for the following resolution: RESOLVED, to approve the Special Route Transportation Contract to Apple Transportation, Inc., the lowest responsible bidder, with an estimated annual amount of \$20,200.</p>
<p>XII.</p>	<p><u>FUTURE MEETINGS</u></p> <ul style="list-style-type: none"> ● Tuesday, July 10, 2018 - Re-organizational Meeting and Regular Business Meeting 7PM - District Conference Room ● Tuesday, August 21, 2018 - Regular Business Meeting 7PM - District Conference Room ● Tuesday, September 18, 2018 - Regular Business Meeting 7PM - District Conference Room ● Tuesday, October 16, 2018 - Regular Business Meeting 7PM - District Conference Room
<p>XIII.</p>	<p><u>EXECUTIVE SESSION</u> - The Board of Education will meet in executive session to discuss the Superintendent's evaluation.</p>
<p>XIV.</p>	<p><u>ADJOURNMENT</u></p>